

Hanover Township Advisory Board Meeting

Tuesday, January 2, 2024

A meeting of the Hanover Township Advisory Board was called to order at 6:30p.m. followed by Prayer offered by Charlie Kortokrax and the Pledge of Allegiance recited by all in attendance.

Roll call as follows: Board members present were Richard Niemeyer, President; Charlie Kortokrax, Vice President; and, Marilyn Kaper, Secretary. A quorum was established.

Also in attendance was Kevin Toth, Trustee and Terri Blagojevic, staff member.

It was moved by Charlie and seconded by Rich that the minutes of the December 6, 2023 board meeting be approved as presented. The vote in favor was unanimous.

Under old business, Kevin said that the Cedar Lake Town Council reviewed and approved the Cedar Lake/Hanover Township Fire Contract for the year 2024. He also mentioned that the contract went “live” with the new territory on January 1, 2024.

Under new business it was moved by Marilyn and seconded by Charlie that the Resolution To Transfer Funds 12-27-23 – Rainy-Day Transfer Resolution be approved as outlined. Terri mentioned that this is unused appropriations from 2023 from the General Fund to the Rainy-Day Fund. The amount of transfer is \$75,000.00. Kevin mentioned that this money will be used for a new roof in the next couple of years; and most likely we will need to refurbish the new engine in a couple of years. The current balance in the Rainy-Day Fund is \$258,188.00 and the Cumulative Fund is \$336,513.00. And as of November 30, 2023 there is \$471,314.00 in the Indiana Trust account. The vote in favor was unanimous.

Next item of the agenda was the 2024 election of officers. It was moved by Charlie and seconded by Marilyn that Mr. Richard Niemeyer be nominated and voted to be President of the Hanover Township Board of Trustees. Hearing no other nominations, the vote in favor was unanimous.

Rich nominated Marilyn Kaper as Secretary of the Board, seconded by Charlie, and hearing no other nominations, the vote in favor was unanimous.

It was moved by Rich and seconded by Marilyn that Charlie Kortokrax be nominated and voted as Vice President of the Board. Hearing no other nominations, the vote in favor was unanimous.

Election of the Hanover Township Board of Finance was next item of the agenda. It was moved by Marilyn and seconded by Charlie that the Board of Finance mirror the same officers as the Hanover Township Board of Trustees. The vote in favor was unanimous.


Review of Form 100 R was next item of the agenda. This form is for review. It is the actual approved payroll for 2024 by line item.

Under Any and All, Kevin presented the Board with German Methodist Cemetery rules and regulations. As the inquiries for burial at said cemetery continue to rise, the establishment of some guidelines need to be in place. The board was asked to review the information and bring back to the next meeting any comments or questions, and thus a final copy for board approval.

The last item of the agenda is the Employee Manual. The manual outlines information; policies; and procedures regarding employment at the Hanover Township Trustees Office. Once approved by the Board, the manual will be presented to all employees at the time of hire, and is available as a public document to those interested.

There being no further business, it was moved by Marilyn and seconded by Charlie that the board meeting be adjourned. The time being 6:34 p.m.

Richard Niemeyer, President



Charlie Kortokrax, Vice President



Marilyn Kaper, Secretary